



Ector County Commissioners' Court

November 16, 2023

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- JUDGE DUSTIN FAWCETT

The meeting was called to order at 10:00 a.m.

Dustin Fawcett, County Judge
Mike Gardner, Commissioner Precinct #1
Greg Simmons, Commissioner Precinct #2
Don Stringer, Commissioner Precinct #3
Billy Hall, Commissioner Precinct #4
Minutes taken by Barbara Brownlee, Chief Deputy

INVOCATION- COMMISSIONER BILLY HALL

The invocation was led by Commissioner Hall.

PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS

Judge Fawcett led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. Appreciation Speech , Debbie Clay- Commissioners' Court Admin. Assistant

To consider, discuss and take any necessary action to approve a brief speech/presentation from the Executive Board of Directors of the 2023 Oil Show.

Kevin Slater from the Board of Directors of the 2023 Oil Show addressed the court with some concerns about the grounds of the coliseum.

NO ACTION WAS TAKEN ON THIS ITEM

2. Vector Fleet Management Presentation & Shared Savings Check, Lucy Soto- Purchasing

To consider, discuss, and take any necessary action to receive a presentation of the annual report from Vector Fleet Management and approve the acceptance of a shared savings check.

Minutes Attachments

1. #2.pdf

Paul McCright, Steve Benedict and Craig Moran from Vector Fleet Management gave a presentation of the annual report to the court.

Commissioner Simmons made a motion to approve the acceptance of a shared savings check;

a second was made by Commissioner Hall.
MOTION PASSED 5 - 0

3. Canvass Vote Totals, Elizabeth Sertuche- Elections Director

To consider, discuss, and take any necessary action to authorize the Elections Department to *Canvass* vote totals for the General Constitutional Amendments Elections held on November 7th, 2023.

ITEM WITHDRAWN

4. December 2023 Auction , Lucy Soto- Purchasing

To consider, discuss, and take any necessary action to declare surplus and approve sale by auction for the items on the December 2023 Auction List in accordance with Title 8, Subtitle B, Chapter 263, Subchapter A of the Texas Local Government Code; the auction will open Monday, December 4th, 2023.

Minutes Attachments

1. #4.pdf

A motion was made by Commissioner Simmons to approve sale by auction for the items on the December 2023 Auction List in accordance with Title 8, Subtitle B, Chapter 263, Subchapter A of the Texas Local Government Code; the auction will open Monday, December 4th, 2023.

Commissioner Gardner seconded the motion.

MOTION PASSED 5 - 0

5. Final Fixed Asset Report , Lucy Soto- Purchasing

To consider, discuss, and take any necessary action on the Missing Assets and the Disposal Lists from the 2023 Fixed Asset Inventory, and authorize Purchasing to remove the items in the Disposal List from County inventory.

Minutes Attachments

1. #5.pdf

Commissioner Stringer made a motion to approve the Missing Assets and the Disposal Lists from the 2023 Fixed Asset Inventory, and authorize Purchasing to remove the items in the Disposal List from County inventory; a second was made by Commissioner Simmons.

MOTION PASSED 5 - 0

CONTRACTS/AGREEMENTS/GRANTS

6. SDWAN Renewal, Mario Ornelas- Information Technology Director

To consider, discuss, and take any necessary action regarding the renewal of our *Software Defined Wide Area Network* (SDWAN) Provider, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. #6.pdf

A motion was made by Commissioner Hall to approve the renewal of our *Software Defined Wide Area Network* (SDWAN) Provider, and authorize the County Judge to sign all documents associated with this agenda item. Commissioner Simmons seconded the motion.

MOTION PASSED 5 - 0

7. Guardian Security Solutions- Protege GX Access Control System, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to approve Guardian Security Solutions Proposal # 11474 to install a *Protege GX Access Control System* at the Ector County Sheriff's Office West Annex, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. #7.pdf

Commissioner Stringer made a motion to approve Guardian Security Solutions Proposal # 11474 to install a *Protege GX Access Control System* at the Ector County Sheriff's Office West Annex, and authorize the County Judge to sign all documents associated with this agenda item; a second was made by Commissioner Gardner.
MOTION PASSED 5 - 0

8. Guardian Security Solutions-Camera Project, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to approve Guardian Security Solutions Proposal #9209 to provide a surveillance system for the Ector County Sheriff's Office West Annex, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. #8.pdf

A motion was made by Commissioner Hall to approve Guardian Security Solutions Proposal #9209 to provide a surveillance system for the Ector County Sheriff's Office West Annex, and authorize the County Judge to sign all documents associated with this agenda item. Commissioner Stringer seconded the motion.
MOTION PASSED 5 - 0

9. Change Order #4- 42nd Street Improvements (FM 1936 to Knox Ave) , Lucy Soto- Purchasing, Steve Davis- Public Works Director

To consider, discuss, and take any necessary action on Change Order #4 for the 42nd Street Improvement Project, and authorize the County Judge to sign all documents associated with this agenda item; this increase consists of adjustments to labor, materials, equipment, and overhead for 8" thickness of Class P concrete from 6" thickness at the intersections of Knox Avenue, Moss Avenue, and Cypress Avenue, as well as the additional excavation needed for the new subgrade for an increase of \$345,104.08.

Minutes Attachments

1. #9.pdf

Commissioner Gardner made a motion to approve a Change Order #4 for the 42nd Street Improvement Project, and authorize the County Judge to sign all documents associated with this agenda item; this increase consists of adjustments to labor, materials, equipment, and overhead for 8" thickness of Class P concrete from 6" thickness at the intersections of Knox Avenue, Moss Avenue, and Cypress Avenue, as well as the additional excavation needed for the new subgrade for an increase of \$345,104.08; a second was made by Commissioner Hall.
MOTION PASSED 5 - 0

POLICIES/PROCEDURES

10. Cybersecurity Training Procedure, Mario Ornelas- Information Technology Director

To consider, discuss, and take any necessary action regarding the *Cybersecurity Training Procedure*, and to allow Bianka Lopez to be the TAC Cybersecurity Administrator and Sylvia Muniz to be the Cybersecurity Manager, and authorize the I.T. Department to suspend accounts at the 46-day marker; each Department Head or Elected Official will be required to ensure all employees complete the mandated cybersecurity training.

A motion was made by Commissioner Gardner to approve the *Cybersecurity Training Procedure*, and to allow Bianka Lopez to be the TAC Cybersecurity Administrator and Sylvia Muniz to be the Cybersecurity Manager, and authorize the I.T. Department to suspend accounts at the 46-day marker; each Department Head or Elected Official will be required to ensure all employees complete the mandated cybersecurity training. Commissioner Hall seconded the motion.
MOTION PASSED 5 - 0

PLANNING AND DEVELOPMENT

11. MHRC Application: Parkway RV Park, Eddie Landrum- Planning and Development Director

To consider, discuss, and take any necessary action on an MHRC Application for Parkway RV Park,

Phase 2, located at 1700 South JBS Parkway, Precinct #4, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. #11.pdf

Commissioner Hall made a motion to approve an MHRC Application for Parkway RV Park, Phase 2, located at 1700 South JBS Parkway, Precinct #4, and authorize the County Judge to sign all documents associated with this agenda item; a second was made by Commissioner Gardner.

MOTION PASSED 5 - 0

BUDGET/FINANCIAL

12. Budget Amendment Request- Animal Control, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve an FY 2024 budget amendment to Sales Tax Fund, Animal Control, Motor Vehicle Equipment, 005-361-5505 for \$51,000, and to Donated Revenues, 005-4171 for \$51,000, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. #12.pdf

A motion was made by Commissioner Simmons to approve an FY 2024 budget amendment to Sales Tax Fund, Animal Control, Motor Vehicle Equipment, 005-361-5505 for \$51,000, and to Donated Revenues, 005-4171 for \$51,000, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item. Commissioner Gardner seconded the motion.

MOTION PASSED 5 - 0

13. Financial Reports/Statements , Shelby Rigtrup- County Judge Admin

To consider, discuss, and take any necessary action to approve the Accounts Payable Fund Requirements Report for November 16th, 2023, and review County financial statements and reports.

Minutes Attachments

1. General Current Budget 11 16 23.pdf
2. General Next Budget 11 16 23.pdf
3. Trust Current Budget 11 16 23.pdf
4. Trust Next Budget 11 16 23.pdf

Commissioner Simmons made a motion to approve the Accounts Payable Fund Requirements Report for November 16th, 2023, and review County financial statements and reports; a second was made by Commissioner Hall.

MOTION PASSED 5 - 0

PUBLIC PARTICIPATION

1. Shirley Jo Kelly and John Kelly approached the court with concerns about ECUD and asked what help the Commissioner could give in the situation.
2. Sylvia Garcia approached the court with concerns about ECUD and asked the commissioners to get involved.
3. Jennifer Woodall approached the court with concerns about ECUD and their election procedures and asked the commissioner to get involved.

10:46 A.M.

Commissioner Stringer made a motion to adjourn to Executive Session; a second was made by Commission Hall.

MOTION PASSED 5 - 0

12:47 P.M.

A motion to reconvene was made by Commissioner Hall. Commissioner Gardner seconded the motion.

MOTION PASSED 5 - 0

EXECUTIVE SESSION

14. Legal Matters, Shelby Rigtrup- County Judge Admin

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

NO ACTION WAS TAKEN ON THIS ITEM

15. Real Estate, Shelby Rigtrup- County Judge Admin

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

NO ACTION WAS TAKEN ON THIS ITEM

16. Personnel Matters, Shelby Rigtrup- County Judge Admin

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

NO ACTION WAS TAKEN ON THIS ITEM

ADJOURN

Time: 12:48 P.M.

With no further business to discuss a motion to adjourn was made by Don Stringer, Commissioner Pct. #3 with a second by Greg Simmons, Commissioner Pct. #2.

MOTION PASSED 5 - 0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the Regular Commissioners' Court meeting held on the above date.

January 17, 2024 at 11:08 AM



Jennifer Martin, Ector County Clerk